

Our Children's Homestead is a Foster Care and Adoption agency that primarily serves youth who require specialized care. Our mission is to build a strong, stable foundation of support for each youth we serve and to develop opportunities that enable them to discover and sustain a positive future. To assist us in achieving this mission, we are currently seeking a **Foster Care Case Manager/Permanency Specialist** in our Naperville, Illinois office.

This is a Full-Time position that will be part of Our Children's Homestead Clinical Division. Compensation for this position will be determined by educational credentials as well as experience.

Primary Responsibilities (Other duties may be assigned)

- Places child, with the assistance of supervisor, and is responsible for children and foster or adoptive homes.
- Refers child and parent or guardian to community resources, according to needs of child and/or family.
- Maintains case history records and reports. Records progress related to rehabilitation goals through home visits with the child and the foster parents. Revises goals as necessary.
- Responsible for facilitation and potential transportation of child's transition into, out of, or in between OCH foster homes.
- Responsible for maintaining any paperwork related to the movement of child.
- Responsible for required home visits and the required amount of Behavioral Health Services each month for all assigned cases, ACR attendance, court hearings, school staffings, biological family visits, psychiatric staffings, team meetings and any other case management activities.
- Responsible for submitting Activity/Service Log Time Sheet on a weekly basis and recording weekly schedule in accordance with Agency policy.
- Maintain an awareness of all updates and active DCFS policies and procedures regarding foster care and adoption.

Education and/or Experience

Bachelor's degree (B.A.) from four year college or university; or one to two years related experience and/or training; or equivalent combination of education and experience.

Must possess a current State of Illinois Driver's License.

Must possess State of Illinois Foundations Training and/or current CWEL License. Experience working with adolescents is preferred.

Our Children's Homestead is an equal opportunity employer. All qualified applicants will receive consideration for employment regardless of personal characteristics or status.

To formally express your interest in this position, please send your cover letter and resume to hr@ourchildrenshomestead.org